Different Ways to Register for Classes:

Option 1: "Find Classes" method

1. Log in to your Self Service Aiken (SSA) account at my.sc.edu

2. Click the "Student" tab, then the "Registration" tab, then the "Register for Classes" link

3. Select the term (i.e., Fall, Spring, or Summer) that you are registering for and then click "Continue"

4. Enter search criteria for the class you would like to add and then click "Search"

   - Campus (USC Aiken) and Subject (e.g., HIST) are required search criteria

   - Course Number (e.g., A101) is optional. You must include "A" at the start of the Course Number

   - You can use the "Advanced Search" option to add more detailed search criteria

5. Click the "Add" button in the right-hand column to add a class to your registration Summary

6. Repeat this search and add process for each class that you would like to register for

7. Click "Submit" in the bottom corner and verify that the Status changes to "Registered" for each class

---

Option 2: "Enter CRNs" (Course Reference Numbers) method

Note: you can find CRNs by using Browse Classes in SSA or by clicking on a course number in DegreeWorks

1. Log in to your Self Service Aiken (SSA) account at my.sc.edu

2. Click the "Student" tab, then the "Registration" tab, then the "Register for Classes" link

3. Select the term (i.e., Fall, Spring, or Summer) that you are registering for and then click "Continue"

4. Click the "Enter CRNs" tab on the Register for Classes page

5. Enter the CRN for each class you would like to add to your registration Summary

   - You can add more than three CRNs at a time by clicking "Add Another CRN"

6. Click the "Add to Summary" button to add each class to your registration Summary

7. Click "Submit" in the bottom corner and verify that the Status changes to "Registered" for each class

---

Option 3: Registration Plan Ahead "Shopping Cart" method

Note: before using this method, you must create a plan in the Registration Plan Ahead Shopping Cart in SSA

1. Log in to your Self Service Aiken (SSA) account at my.sc.edu

2. Click the "Student" tab, then the "Registration" tab, then the "Register for Classes" link

3. Select the term (i.e., Fall, Spring, or Summer) that you are registering for and then click "Continue"

4. Click the "Shopping Cart" tab on the Register for Classes page

5. Click on the plan you previously created to add the classes from your plan to your registration Summary

6. Click "Submit" in the bottom corner and verify that the Status changes to "Registered" for each class