

**Registration Plan Ahead Shopping Cart Instructions:**

The Registration Plan Ahead Shopping Cart tool in Self Service Aiken allows you to create a draft course schedule before registration opens, which can make the registration process quicker.

**Follow these steps to create a plan with the Registration Plan Ahead Shopping Cart tool:**

1. Log in to your [Self Service Aiken](#) account
2. Click the “Student” tab, then the “Registration” tab, then “Registration Plan Ahead Shopping Cart”
3. Select the upcoming term from the drop-down menu, then click “Continue” and “Create a New Plan”
4. Type the Subject (e.g., HIST) and the Course Number (e.g., A101) of the course you would like to add to your plan and then click “Search”
  - You must include the letter “**A**” in front of the course number to find USCA courses
  - You must include a specific course number or the system will show all courses in that subject from all USC campuses
  - If you are not sure which course number to enter, you can use the [Browse Classes](#) tool in Self Service Aiken to view all courses offered in a subject
5. Once the course you are looking for appears, click the “View Sections” button to view sections of the course that are being offered – **do not** click the “Add Course” button
6. Once you have found a section that you would like to add to your plan, click the “Add” button on the right side of the screen
7. Check for the following before adding a course to your plan, since the system does not automatically check for these:
  - Time conflicts with another course
  - Prerequisite or corequisite courses required to register for a course. Click on the course title and then the “Prerequisites” tab to check for prerequisites/corequisites
  - Program or class-level restrictions for a course (e.g., must be in a certain major or have a certain number of credits completed). Click on the course title and then the “Restrictions” tab to check
  - Seat availability (if registration has already started). This is displayed in the “Seat Availability” column on the “View Sections” page
8. Repeat this search and add process for each course that you would like to add to your plan
9. Click “Save Plan” in the bottom right corner once you have added all courses to your plan
  - You can add and remove classes from your plan and create up to three different plans per term

**Adding a course to your shopping cart does not guarantee enrollment in the course.** You will still need to register for the course once your registration window (i.e., your “Time Ticket”) has begun. At that point, you can complete registration by following the steps under **Option 3** on the [registration instructions page](#).